

**Quality Enhancement Plan (QEP) Committee  
Meeting Notes  
July 20, 2011**

<i>Chair</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>
<b>Kathy Clark</b> , Co-Chair, Professor of Economics (Collier)			x
<b>Dr. Thomas Rath</b> , Co-Chair, Academic Dean (Charlotte)			x
<i>Members</i>			
Donald Bentley, Guidance Counselor, Edison Collegiate High School (Lee)			x
Cindy Campbell, Reference Librarian (Lee)	x		
Mike Chiacchiero, Professor of Mathematics (Collier)			x
Kevin Coughlin, Dean, Research, Effectiveness and Planning (District)			x
Dr. Eileen DeLuca, Associate Dean, College Prep (District)			x
Dr. Christy Gilfert, Associate Dean, Enrollment Management & Student Affairs (Charlotte)			x
Dr. Rebecca Gubitti, Professor of Mathematics (College Prep)			x
Ivana Ilic, Professor of Mathematics (Lee)			x
Dr. Theo Koupelis, Associate Dean, Math and Science (Lee)			x
Carla Lazo, Student Government President (Lee)			x
Dr. George Manacheril, Professor of Physics (Charlotte)	x		
Pam Mangene, Professor of English (Lee)	x		
Frederick Morgan, Coordinator, HOPE Scholars Program (Lee)			X
Patricia Newell, Dean, Student Services	x		
Brooke Roughgarden, Coordinator of Student Services (H/G)			X
Jeannie Schmidt, SGA Executive Vice President (Lee)			X
Ed Smith, Professor of Computer Science (Charlotte)			X
Kevin Shriner, Associate Dean, Academic Support Services (District)			X
Amy Teproviich, Director, Student Life (District)			x
Amy Trogan, Professor of English (Lee)			x
Sandra Seifert, Professor of Mathematics (Lee)			x
Scott Van Selow, Professor of Computer Science (Lee)			x
Judith VanGaalén, Faculty Coordinator, Professional Development			x
Myra Walters, Professor of Speech (Lee)	x		
William Wilcox, Professor of Biology (Charlotte)			x
<i>Administrative Staff</i>			
Dr. Steve Atkins, VP, Academic and Student Affairs	x		
Dr. Robert Beeson, Lee Campus VP and Dean, Arts and Sciences	x		
Maureen McClintock, Project Manager	x		

**I. Updates:**

**Status of QEP document**

Pam Mangene reported that good progress continues on the QEP. The four subcommittees have submitted documents related to course content, which will be collated, added to, and revised as an initial draft. Stuart Hunter will be returning on August 10 to work with us on further revisions. During the fall semester, course content will be reviewed by faculty and revised yet again prior to the launch of Cornerstone Experience in Spring 2012.

### **Lead Faculty**

Pam announced that Myra Hale, Professor of Speech, has agreed to serve as the lead faculty member for Cornerstone Experience. Myra will join the members of the QEP Steering Committee next week to continue development of the QEP document and work on course content.

### **Marketing Committee and Cornerstone Logo-**

Maureen McClintock previewed the Cornerstone website which should be completed next week. The marketing committee is procuring inexpensive Cornerstone Experience promotional items for faculty, staff and students. Maureen and Meg Hawthorne are working on a brochure.

### **Cornerstone Experience Professional Development**

Pam reported that the dates/time of Cornerstone Experience trainings related to certification are posted to the TLC webpage and included in the Fall brochure in red ink.

### **Linked Courses**

Pam said that because cohorts are essential to linked courses in research studies, we will be calling those “companion courses”. The Applied Learning subcommittee is recommending that ENC 1101 and ENC 9020 be companion courses in the spring 2012 semester, and that everyone teaching sections of those courses be trained in the fall. Relevancy will be addressed through Cornerstone Experience course sections to be taught by faculty members representing the respective tracks (disciplines) and through class assignments and projects. The goal is for the course to be a meaningful and life-altering experience for first-time students.

## **II. Other**

Professor Manacheril suggested that relevant handouts may work better than a textbook, particular in the first semester.